

# DRAFT POLICY – WEBSITE

## Subud Website Content Guidelines

These guidelines were developed at the Website Workshop, at Congress 2008, Adelaide.

### 1. Inclusive language

Language used will be:

- In plain English, and free of jargon
- free of bias towards or against any particular religion or culture
- free of any ethnic, gender or sexual stereotyping
- free of defamatory or 'ad hominem' remarks

Contributors might refer to [www.susiladharma.org](http://www.susiladharma.org) as exemplary in this regard.

### 2. Easy of use

Design will be easy to use and easy to navigate, especially by those with impaired vision or manual dexterity. [In practice: large font, no submenus]

### 3. Relevance

Content will be

- of direct relevance to the Subud Australia community
- content which cannot be found elsewhere

Where content is of interest to Subud Australia members can be found elsewhere, the site will make that content accessible by linking rather than by replicating the content.

### 4. Advertising

No advertising, except:

- Personal ads
- Members' skills and business services
- Sponsors

### 5. Privacy

The website will adopt strategies to ensure that no member name appearing on the site can be found by the search engines.

### 6. Openness and Transparency

Except where included in a specific "confidential" list, no part of the site will be hidden from non-Subud visitors.

The confidential list as it currently stands is:

- members register
- member contact details, except with written permission of the member involved
- material involving helpers or testing
- sensitive or confidential minutes of meetings
- financial information [Query - I don't know why this needs to be secret... it's on the workshop list, but if I can download Telstra's accounts, why not Subud's?]

#### **7. Bapak Subuh and Ibu Rahayu Talks**

The authors have requested that these not be made public available, and so access to the talks will be by link to [www.subudlibrary.net](http://www.subudlibrary.net)

#### **8. Subud Logo and Name**

Use of Logo and Name will be in accordance with guidelines found on <http://www.iscmedia.com/>.

#### **9. Anti-SPAM**

The site will take steps to ensure that email addresses are not harvested from the site.